

STATE OF VERMONT

SUPERIOR COURT

DIVISION

Unit

Case No. _____

Case name _____

CERTIFICATE OF SERVICE

1. What documents were served. Today I delivered these documents to all parties in this case: (list documents)

(Attach additional sheets if necessary.)

2. Who was served and how.

Name of person or party served: _____

How they were served: By first class mail. By hand delivery.
 By email. (The party consented to receive documents by email.)
 Other: (Explain) _____
 By certified mail (attach return receipt to this certificate).

Service address: (Mailing, physical, or email address used) _____

Name of person or party served: _____

How they were served: By first class mail. By hand delivery.
 By email. (The party consented to receive documents by email.)
 Other: (Explain) _____
 By certified mail (attach return receipt to this certificate).

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Service address: (Mailing, physical, or email address used) _____

(Attach additional sheets if necessary.)

Date

Signature

Printed Name