STATE OF VERMONT

SUPERIOR COURT **CIVIL DIVISION**

Unit **Case No. _____**

Plaintiff(s)	*Defendant(s)*
	VS.

CERTIFICATE OF SERVICE

I, _____ *(name)* certify that on _____ *(date)* I mailed, by first class mail, a copy of the *(check applicable document below)* to the other parties in this case at the following address:

_____

If there is more than one party to whom you are required to send copies, please provide the name and address of that party:

_____

SUMMONS AND COMPLAINT:

- ☐ Summons
- ☐ Complaint
- ☐ Document(s) attached to Complaint
- ☐ Information and Instructions for the Defendant
- ☐ Blank Answer form

DEFAULT:

- ☐ Motion for Default Judgment and Affidavit dated _____
- ☐ Credit Card Documentation attached to Motion for Default Judgment
- ☐ Default Judgment dated _____

ANSWER:

- ☐ Small Claims Answer
- ☐ Disclosure of Exempt Income

POST-JUDGMENT:

- ☐ Motion for Financial Disclosure
- ☐ Financial Disclosure Order dated _____
- ☐ Motion for Trustee Process Hearing on the defendant
- ☐ List of Exemptions

APPEAL:

☐ Notice of Appeal dated _____

☐ Request for Permission to Appeal to the Supreme Court

OTHER:

☐ Describe: _____

_____

Date: _____ Signature _____

Printed Name _____

Filer's Information

Mailing Address

_____ Phone Number _____

_____

_____ Email Address _____