

STATE OF VERMONT

SUPERIOR COURT

Unit

CIVIL DIVISION

Case No. _____

Plaintiff Name	V.	Defendant Name
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**TRUSTEE DISCLOSURE
(Non-Wage Garnishment)**

(12 V.S.A. § 3011, V.R.S.C.P. 9, and V.R.C.P. 4.2)

(THE DEFENDANT NAMED ABOVE IS THE JUDGMENT DEBTOR.)

1. _____ (name) is the judgment debtor in this case.

2. My name, or the name of the company I represent is:

Name of person or company holding or owing money:

Address of person or company holding or owing money:

3. I possess or control funds of the debtor. The funds belong to the debtor or are owed to the debtor.

Yes No

(If you answered yes, provide a description of property, the nature of the debtor's interest in the property, and the value of the debtor's interest in the property. Attach additional pages if needed.)

4. (Optional). I have reviewed the List of Exemptions (form 100-00508) and believe the following may be exempt from collection:

5. (Optional). I object to the garnishment because:

I declare that the above statement is true and accurate to the best of my knowledge and belief. I understand that if the about statement is false, I will be subject to the penalty of perjury, or other sanctions in the discretion of the court.

Date _____ Signature _____
Printed Name _____
Mailing Address _____ Home/Cell Phone _____
_____ Work Phone _____
_____ Email Address _____

Definitions

- A party who gets a judgment is called the **creditor** or **judgment creditor**. The creditor is the person who is *owed* money.
- A party who owes the money is called the **debtor** or **judgment debtor**. The debtor is the person who *owes* money.
- A third party holding the assets of the debtor – such as the debtor’s bank – is called a **trustee**.

INSTRUCTIONS FOR TRUSTEE

1. You should have received the following documents:
 - Trustee Summons
 - A copy of the filed Motion for Trustee Process (Non-Wage Garnishment) (form 100-00505)
 - Notice of the date and time of the hearing
 - Trustee Disclosure (Non-Wage Garnishment) (form 100-00297)
 - List of Exemptions (form 100-00511)
2. Complete this form and email, mail, or hand deliver a copy to the court.
3. Email, mail, or hand deliver a copy a copy of the completed form to the creditor and the debtor. Also complete a Certificate of Service (form 100-00260), and file it with the court.
4. If you don’t file a completed form with the court within 30 days, you may be held responsible for the entire amount owed by the debtor. V.R.C.P. 4(f), 12 V.S.A. §§ 3062 and 3063.

More Information

Find forms and more information on the Vermont Judiciary’s website: www.vermontjudiciary.org/civil