

# Vermont Judiciary “AI” Advisory Board

## CHARGE AND DESIGNATION

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May 6, 2025

### INTRODUCTION

The Vermont Judiciary Committee on Artificial Intelligence and the Courts was established by the Vermont Supreme Court in February 2024. Its Charge and Designation authorized the creation of subcommittees to address broad areas of artificial intelligence study including court rules, disciplinary rules, court operations and policy standards. Each of the subcommittees developed recommendations that were included in the Committee’s First Annual Report, submitted to the Court on March 1, 2025. The Court Operations Subcommittee included a recommendation that the Court “establish a standing AI Advisory Board to review and approve AI use cases to provide centralized oversight for AI implementation”. That recommendation was included in the Committee’s First Annual Report. The Court approved the recommendation on March 10, 2025.

### CHARGE

The Vermont Judiciary AI Advisory Board is charged with:

- \* Convening a multidisciplinary AI Advisory Board, including representatives from across the Judiciary to review and approve AI use cases focusing on real, identified problems.
- \* Developing a standard evaluation framework for evaluating existing AI use cases and for selecting and evaluating proposed AI use cases (and associated AI tools) with criteria including:

- Functionality: Alignment with Judiciary goals and needs
  - User Experience: Intuitive design and vendor support
  - Cost Efficiency: Affordability balanced with value
  - Integration: Seamless compatibility with existing systems
  - Scalability: Capacity for future growth
  - Security: Strict data protection standards
  - Vendor Accountability and Health: Ethical, viable and transparent providers
- \* Establishing rigorous, multi-phase testing processes
  - \* Establishing performance metrics for the effectiveness of the AI use case
  - \* Establishing continuous monitoring systems and feedback loops to address challenges

## **COMPOSITION**

The AI Advisory Board shall include:

- \* The State Court Administrator or Designee
- \* The Chief Superior Court Judge or Designee
- \* The Vermont Attorney General or Designee
- \* A Superior Court Judge
- \* The Trial Court Operations Chief and/or Designee
- \* The Technology Services Center Chief and/or Designee
- \* The Judiciary’s General Counsel
- \* An AI Subject Matter Expert
- \* A Law Clerk

Depending upon the use case involved, the AI Advisory Board may also consult with non-Board members including but not limited to representatives of the Court Users Group,

Superior Court Clerks, Finance and Administration, Planning & Court Services, Appellate Court Personnel and Supreme Court Rules and/or Oversight Committees.


The Office of the Court Administrator will provide the AI Advisory Board with necessary administrative assistance. The AI Advisory Board will detail its work annually in the Annual Reports from the Vermont Judiciary Committee on Artificial Intelligence and the Courts to the Vermont Supreme Court.

**EFFECTIVE DATE**


This Charge becomes effective upon signature and shall continue until directed otherwise by the Vermont Supreme Court.

Signed at Montpelier, Vermont on May 6, 2025.

  
Paul L. Reiber, Chief Justice

  
Harold E. Eaton, Jr., Associate Justice

  
Karen R. Carroll, Associate Justice

  
William D. Cohen, Associate Justice

  
Nancy J. Waples, Associate Justice