

STATE OF VERMONT

SUPERIOR COURT

FAMILY DIVISION

Unit

Case No. _____

Name	DOB	v.	Name	DOB
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NOTICE OF APPEARANCE & INTENT TO REPRESENT MYSELF

I do not have an attorney and will represent myself. If I decide to be represented by an attorney in the future, my attorney will notify the court of the change.

In representing myself, I understand that I **MUST**:

1. **Notify the court in writing of any changes in my mailing address, phone number, or email address.**
2. **Give or send copies of any papers I file with the court to every other party in this case. If another party has an attorney, I will give or send copies to that party’s attorney.**
3. **File a certificate of service with the court certifying that I have sent the papers I am filing (including this form) to all parties. I understand that I can find that form on the Vermont Judiciary website <https://www.vermontjudiciary.org/> or at the courthouse.**

Court Notices and Orders

I understand that the court will send all notices and orders to me at the mailing address provided below.

Documents from Other Parties in the Case

I understand that the other parties in the case are required to provide me with a copy of all documents they file with the court. If I consent, the other parties may send me documents by email instead of by mail.

I consent to receive documents from the other parties at the email provided below:

YES **NO**

My Mailing Address:

Address: _____

Town/City: _____ State: _____ Zip: _____

Phone Number (day): _____

Email Address: _____

MOTION TO MODIFY CHILD SUPPORT, and/or MAINTENANCE SUPPLEMENT

1. I am the Plaintiff Defendant Office of Child Support

2. I currently reside in _____, _____ and the other party currently
(county) (state)
resides in _____.
(county) (state)

3. I request that the Court modify a child support order issued on (date) _____.

By this Court

By another Court: _____

Name of Court

Address of Court

4. The children for whom support was ordered are:

Name

Date of Birth

Name	Date of Birth
_____	_____
_____	_____
_____	_____
_____	_____

5. I am the child(ren)'s (check the appropriate box)

Parent or guardian

Support assignee

Other (describe): _____

6. The other party is the child(ren)'s: (check the appropriate box)

Parent or guardian

Support assignee

Other (describe): _____

7. The obligation under the current order is:

I am required to pay: (check the appropriate box & fill in information)

\$ _____ per _____ in Child Support

\$ _____ per _____ in Maintenance Supplement

The other party is required to pay: (check the appropriate box & fill in information)

\$ _____ per _____ in Child Support

\$ _____ per _____ in Maintenance Supplement

8. I am requesting that the Court modify the child support and/or maintenance supplement by:

increasing the monthly support amount.

decreasing the monthly support amount.

9. There has been a real, substantial and unanticipated change in circumstances because:

(check all that apply)

My income has decreased.

My income has increased.

Other party's income has increased.

