

STATE OF VERMONT

SUPERIOR COURT

FAMILY DIVISION

Unit

Case No. _____

Name	DOB	V.	Name	DOB
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NOTICE OF APPEARANCE & INTENT TO REPRESENT MYSELF

I do not have an attorney and will represent myself. If I decide to be represented by an attorney in the future, my attorney will notify the court of the change.

In representing myself, I understand that I MUST:

1. Notify the court in writing of any changes in my mailing address, phone number, or email address.
2. Give or send copies of any papers I file with the court to every other party in this case. If another party has an attorney, I will give or send copies to that party's attorney.
3. File a certificate of service with the court certifying that I have sent the papers I am filing (including this form) to all parties. I understand that I can find that form on the Vermont Judiciary website <https://www.vermontjudiciary.org/> or at the courthouse.

Court Notices and Orders

I understand that the court will send all notices and orders to me at the mailing address provided below.

Documents from Other Parties in the Case

I understand that the other parties in the case are required to provide me with a copy of all documents they file with the court. If I consent, the other parties may send me documents by email instead of by mail.

I consent to receive documents from the other parties at the email provided below:

YES NO

My Mailing Address:

Address: _____

Town/City: _____ State: _____ Zip: _____

Phone Number (day): _____

Email Address: _____

MOTION TO ENFORCE CHILD SUPPORT and/or MAINTENANCE SUPPLEMENT

1. I am the Plaintiff Defendant Office of Child Support
2. I currently reside in _____, _____ and the other party currently
(county) (state)
resides in _____.
(county) (state)
3. I request that the Court enforce a child support order issued on (date) _____.
 By this Court
 By another Court: _____
Name of Court
Address of Court
4. The other party is required to pay: (check the appropriate box & fill in information)
 \$ _____ per _____ in Child Support
 \$ _____ per _____ in Maintenance Supplement
5. The other party has failed to: (check all that apply)
 pay Child Support as ordered by the Court.
 pay Maintenance Supplement as ordered by the Court.
 pay child's health insurance as ordered by the Court.
 pay medical or other expenses as ordered by the Court.
 follow the Child Support Order in that he/she has failed to:

6. The other party owes the following amounts: (check all that apply)
 \$ _____ in child support as of _____.
 \$ _____ in maintenance supplement as of _____.
 \$ _____ for health insurance, medical or other expenses as ordered by the Court.
7. A Case Accounting Affidavit from the Office of Child Support (OCS):
 Is attached.
 Is NOT attached.
8. The other party's employer:
 The name of the other party's employer is: _____
 I do not know the name of the other party's employer.
 The other party is unemployed.
 The other party is self-employed.
9. Wage Withholding:
 The Court has previously ordered the other party's employer to withhold child support from his wages.
 The Court has NOT ordered wage withholding. (Please note that if you wish to request expedited wage withholding, you must file a separate petition for wage withholding.)
10. I know that the other party is aware of his/her obligation under the Order because:

11. This is the _____ time I have filed a petition to enforce child support against the other party.

